

ST. ANDREW BAY QUILTERS' GUILD, INC

www.sabqg.org

2013 QUILT SHOW

FEBRUARY 15 AND 16, 2013

VENDOR AGREEMENT

Venue: Our Lady of the Rosary Catholic Church, 5622 Julie Dr., Panama City, FL 32404

Dates/Times: Set Up – February 14, 2013 8:00 am – 4:00 pm, Preview Show 6-8:00 pm

Show –February 15 and 16, 2013 9:00-4:00pm

Take Down- February, 16, 2013 4:00 pm

Completed Form to: Beverly Pierzchala, 115 Candlewick Circle, Panama City, FL 32405

Booth Space: Single Space is 10' x 10' undraped

one eight foot table and 2 chairs available upon request

Booth Rental Fee: \$200.00 Full Fee due: January 15, 2013

Business Name: _____

Contact Person: _____

Address: _____

Daytime phone: _____ Cell Phone: _____

Email address: _____

Description of items you will be offering in your booth

Application due by: January 15, 2013

Deposit Fee: \$50.00 due at application Final Booth rental fee due by January 15, 2013

Additional terms, conditions and important information

*Vendor space is limited. Vendors will be accepted on a first-come-first-serve basis.

*Insurance and liability are the full and sole responsibility of the vendor. Each vendor is required to carry liability insurance. Proof of insurance required

*No display items or signs may be attached to the wall of venue

*Tables must be skirted or covered to the floor

*Electricity available upon request

*Vendors requested to be open the evening of February 14, 2013 for the Opening Night Reception

*Vendors required by law to collect and remit Florida state sales tax

*St. Andrew Bay Quilt Guild member volunteers are available to sit in your booth and relieve you for short periods. Refreshments are offered to you at our Hospitality area. There is no charge.

*Notification of approval for booth space will be done via email.

*Exhibitor acknowledges that St. Andrew Bay Quilters' Guild does not accept responsibility for the property of the exhibitor during the time of the show.

*St. Andrew Bay Quilters' Guild will provide the security of the premises after show hours.

*Cancellation policy: Full refund will be given for any cancellations before January 15, 2013. Cancellations after that date will not be refunded. Cancellations should be made in writing delivered to: Beverly Pierzchala, 115 Candlewick Circle, Panama City, Fl. 32405

*All checks should be made out to: St. Andrew Bay Quilters' Guild

The below vendor agrees to all terms and conditions of this application.

Signature: _____ Date: _____

***Directions to the venue: Our Lady of the Rosary Church faces Hwy. 231. It is 4 miles north of the Panama City Mall, and it is on the left side of the highway as you are going north

***Several major hotels are at the junction of Hwy. 231 and 23rd Street. This is 4 miles south of the Our Lady of the Rosary Church.