

ST. ANDREW BAY QUILTERS' GUILD, INC.

Panama City, Fl. 32405

2018 QUILT SHOW "Quilts From the Heart"

February 16 and 17, 2018

VENDOR AGREEMENT

Venue: Florida State University, Holley Center, 4750 Collegiate Dr., Panama City, FL.

Dates/Times: Set Up - Thursday, February 15, 2018 9:30am-4:00pm Preview Show 6-8:00 pm

Show-Friday, February 16 and Saturday, February 17 9:00am - 4:00 pm

Take Down - Saturday, February 17, 2018 4:00 pm

Completed Form to: Jo-Ellen Rogers, 2711 Talon Ct., Panama City, FL 32405-6672

Booth Space: Single Space is 10' x 10' draped

Each 10' booth will contain (2) 5' x 2' tables with two chairs (If you prefer, a standard 8' table is available from Convention Services for \$26.00 each. SABQG will procure for you.)

Booth Rental Fee: \$250.00 Full Fee due: January 5, 2018 8' Table fee \$26.00

Business Name: _____

Contact Person: _____

Address: _____

Daytime phone: _____ Cell phone: _____

Email address: _____

Description of items you will be offering in your booth *attach business card, if possible

Applications available on June 1, 2017

Applications due by November 1, 2017 Deposit Fee: \$50.00 per 10' space; \$100.00 for double

Deposit Fee due at application. Final Booth Rental Fee due January 5, 2018

Additional terms, conditions and important information

*Vendor space is limited. Vendors will be accepted on a first-come, first-serve basis

*No display items or signs may be attached to the wall or drape of venue

*Tables must be skirted or covered to the floor; electricity is available

*Vendors may have no more than two daily specials at no more than a 30% reduction in

standard selling price

*Vendors requested to be open the evening of February 15, 2018 for the Preview Party at 6:00 - 8:00 pm

*Vendors required by law to collect and remit Florida state sales tax

*Notification of approval for booth space will be done via email

*Exhibitor acknowledges that St. Andrew Bay Quilters' Guild does not accept responsibility for the property of exhibitor during time of show

*St. Andrew Bay Quilters' Guild will provide the security of premises after show hours

*Cancellation policy: Full refund will be given for any cancellations before January 5, 2018. Cancellations after that date will not be refunded. Cancellations should be made to Jo-Ellen Rogers, 2711 Talon Ct., Panama City, FL 32405-6672, or email to Jo-Ellen Rogers at jobuck92@comcast.net or phone (850)769-1314

*All checks should be made out to: St. Andrew Bay Quilters' Guild

*Web site www.sabqg.org

The below vendor agrees to all terms and conditions of this application.

Signature: _____ Date: _____

***Directions to the venue: Holley Center/FSU /PC is located on Collegiate Dr., Panama City. Travel South on Hwy. 231 to US 98 West. Follow US 98 West to 23rd St. and turn right. Turn left at the next signal light onto Collegiate Dr.

Or as an alternate, From Hwy 231 turn right onto 23rd St. and continue to Collegiate Dr. on right

***Major hotels and restaurants located on 23Rd, St or Panama City Beach

