



**ST. ANDREW BAY QUILTERS' GUILD, INC**  
**PANAMA CITY, FLORIDA 32405**

**2023 QUILT SHOW "QUILTS FROM THE HEART"**

**MARCH 17 & 18, 2023**

**VENDOR AGREEMENT**

**VENUE:** Lynn Haven Methodist Church, 3203 Minnesota Ave, Panama City, FL 32405

**Dates/Times:** Set up - Thursday March 16, 2023, 8:00 a.m. - 6:00 p.m.  
Show - Friday March 17 and Saturday March 18, 9:00 a.m. - 4:00 p.m.  
Take down - Saturday March 18, 2023, 4:00 p.m.

**Send completed form to:** St. Andrew Bay Quilters' Guild, Inc.  
PO Box 16225  
Panama City, FL 32406

**Booth Space:** Single Space is 10' X 10' draped  
Each 10' booth will contain (1) standard 8' table draped and 2 chairs.  
Extra tables are available from Convention Services for \$26.00 each.

**Booth Rental Fee:** \$250.00      **Full Fee due:** February 8, 2023, plus any extra table fee.

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Description of items you will be offering in your booth: Please \*attach business card, if possible.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_

Applications available on August 1, 2022

**Applications due by January 8, 2023**, Deposit Fee: \$50.00 per 10' space, \$100.00 for double  
Deposit Fee due at application, with the final booth rental fee due on February 8, 2023

All checks should be made payable to: **St. Andrew Bay Quilters' Guild**

**Additional terms, conditions, and important information.**

- \* Vendor space is limited. Vendors will be accepted on a first-come, first-served basis.
  
- \* No display items or signs may be attached to the wall or drape of venue.
  
- \* Tables must be skirted or covered to the floor. Electricity is available.
  
- \* Vendors may have no more than two daily specials at no more than a 30% reduction in standard selling price.
  
- \* Vendors are required by law to collect and remit Florida sales tax.
  
- \* Notification of approval for booth space will be done via email.
  
- \* Vendor acknowledges that St. Andrew Bay Quilters' Guild does not accept responsibility for the property of vendor during time of show.
  
- \* St. Andrew Bay Quilters' Guild will provide the security of premises after show hours.
  
- \* Cancellation policy: Full refund will be given before February 8, 2023. Cancellations after that date will not be refunded. Cancellations should be made to St. Andrew Bay Quilters' Guild, Inc., Attn: Cindy Smith, PO Box 16225, Panama City, FL 32406, or email: cynlou58@yahoo.com or call/text 850-774-8776

The below vendor agrees to all terms and conditions of this application.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR SABQG USE ONLY**

Date Received \_\_\_\_\_

Check # \_\_\_\_\_

Amount \_\_\_\_\_