

## SABQG LIBRARY

For use by members of Saint Andrew Bay Quilters Guild.

To become a member, visit [SABQG.org](http://SABQG.org).

With over 600 titles in the collection, the SABQG Library is a valuable resource and member benefit. Because the books have been accumulated over decades, they are arranged randomly and not by topic. Having the books catalogued in Library Cat, our digital service, makes locating books easy. The librarian is happy to help you find what you need.

CHECK OUT: All books and materials must be checked out by signing the Circulation Book located in the Returns Box on the bottom shelf of the right-side cabinet. Fill in the check-out date, your name, and the 3-digit book number from the spine of the book. Also, if the librarian is not present when you sign out your books, please text your name and the book numbers to Loretta Akerlind at 850-896-1625. W

RETURNS: Place returned books in the Returns Box located on the bottom shelf of the right-side cabinet. Write the date returned next to your name in the Circulation Book. Please leave Circulation Book on top of any library books in the box so that others may find it easily.

### TO LOCATE A BOOK:

1) You may browse the shelf. Kindly return books to the correct number location. Books are in numerical order.

**OR**

2) Go to the [SABQG.org](http://SABQG.org) Website. Click the "Member Services" link. Click the "SABQG Library" link. Type a book title, an author's name, or a topic in the search box. Click on a book to get more information about that book. You will need the three-digit number tag (example: #047) to locate the book on the shelf.

**OR**

3) See the librarian for help.

PLEASE DO NOT LEAVE BOOKS, MAGAZINES, OR NON-LIBRARY ITEMS IN THE LIBRARY CABINETS UNLESS PRIOR ARRANGEMENTS HAVE BEEN MADE WITH LIBRARIAN. THANK YOU.

